## **GoDaddy File Manager**

By Professor Floyd Jay Winters, 01/23/2019

The <u>www.godaddy.com</u> File Manager is just a temporary way to put one or two files online on your website. Later you will use an FTP client such as the free FileZilla (<u>https://filezilla-project.org/</u>), which will remember your username and password. Search YouTube for a FileZilla tutorial.

Log in to www.GoDaddy.com

Click the square, 9-dot Links button, and then click **Hosting**.



Under cPanel File manager, click Open (Note cPanel Admin; use Settings to change your password.)



Home Dup One Level	🗲 Back	→ Forward C Reload	Select All
Unselect All	🛅 Emp	oty Trash	
Name	Size	Last Modified	Туре
application_backups	4 KB	Dec 29, 2018, 8:16	AM httpd/unix-directc
cache	4 KB	Aug 17, 2016, 2:34	AM httpd/unix-directo
etc	4 KB	Today, 8:55 PM	httpd/unix-directc
logs	4 KB	Jan 15, 2019, 7:20	AM httpd/unix-directo
🔀 mail	4 KB	Today, 3:51 PM	mail
➡ public_ftp	4 KB	Feb 4, 2016, 4:51 F	PM publicftp
public_html	4 KB	Sep 6, 2018, 7:26 F	PM publichtml
ssl	4 KB	Jul 20, 2018, 11:53	PM httpd/unix-directo

Click on **Blue Globe** to expand **public\_html**. That is where your site files are stored.

Click **Upload** to Browse to your newly created index.htm file and upload it to replace the home.htm placeholder file. The index.htm file has a higher priority than home.htm, so it will open by default.

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	⋒⊦	lome 🔒 Up One	Level 🗲 Ba	ack -> Forw	ard 🔁 Reload	Sel	ect All					
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	home.html index.htm			1.92 KB	Dec 21, 2015, 7:	48 PM	text/html	•				
				16.32 KB	Dec 1, 2018, 10:	52 AM	text/html					
	\$	resume.htm		18.47 KB	Feb 4, 2018, 5:0	7 PM	text/html					

Type your domain address in your browser's ULR address bar and your new index file should open.

🔍 mydomain.com

On the top Nav bar are additional options for **+Folder** (to create your images folder, **Rename**, **View**), **Up One Level** (to go to your images folder) ... *Do not use Edit* or *HTML Editor*. Edit on your local computer. That way, you can test before going live and you always have a local backup.